



Customer Operations Supervisor 3x Customer Operations Operatives Designer Sales Assistant

Located near Ashford, Kent, Palmstead Nurseries Ltd produces and supplies a large range of premium quality plants to the designer, landscape and amenity markets. We currently have a number of opportunities available to work within our dynamic, professional and successful business.

We are looking for 5 x self-motivated, enthusiastic and methodical people to fulfil the following vacancies:

Customer Operations Supervisor

We require a highly organised and efficient person to join our busy dispatch team. You will be responsible for the daily scheduling of goods in/goods out workloads, while monitoring performance and maintaining high quality standards through great attention to detail.

Ideally you will have previous experience of working in an ever changing, busy and pressured environment, plus a proven ability to multi-task, motivate and communicate effectively. A fork lift license would be advantageous.

3 x Customer Operations Operatives (Pick, pack and dispatch)

We require 3 x organised and practical people to join our dispatch department. Your primary responsibilities will include picking and packing plant orders ready for dispatch plus loading and unloading vehicles.

You will be able to work under pressure to tight seasonal deadlines, maintaining a high quality standard, with excellent numeracy, communication and organisational skills. A fork lift license would be advantageous.

Designer Sales Assistant

We require a practical and focussed person to work in our onsite cash and carry facility. Your primary responsibility is the day-to-day maintenance of the site including watering, weeding, trimming and other cultural tasks. In addition, at busy times you will be required to help customers and process orders.

You will be able to efficiently look after the unit, have an organised and methodical approach, with good customer service and communication skills and a great eye for detail.

Full induction training will be provided for all roles. Normal working hours are 07.30-17.00 Monday to Friday (Saturday morning working and working additional hours may be necessary during peak times for all roles).

For further details or to download an Employment Application Form please visit www.palmstead.co.uk/opportunities (or call 01233 813340 to request a copy) and return to Palmstead Nurseries Ltd, Harville Road, Wye, Ashford, Kent, TN25 5EU. Alternatively, you can email your completed form to opportunities@palmstead.co.uk, along with any questions you may have about the above roles. Also why not come and see us for our "Careers Morning" on Saturday 10 September where you will be able to get a good insight into what we do at Palmstead. For further details, please visit our website.

The closing date for applications is Tuesday 13 September with interviews beginning Thursday 15 September, and a suggested start date of October.